

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Kennet Valley Village Hall, Lockeridge, Marlborough, SN8 4EL
Date: 12 April 2011
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706610 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Humphries (Chairman), Cllr Nick Fogg (Vice Chairman), Cllr Peggy Dow and Cllr Jemima Milton

Wiltshire Council Officers

Kevin Fielding, Democratic Services Officer
Julia Densham, Community Area Manager (CAM)
Chris Graves, Service Director

Town and Parish Councils

Marlborough Town Council – Andrew Ross
Aldbourne Parish Council – Alan Phizacklea
Avebury Parish Council – Mike Bedford
Baydon Parish Council – Tony Prior
Broad Hinton & Winterbourne Bassett Parish Council – James Keith
Fyfield & West Overton Parish Council – Randall Richards
Ramsbury & Axford Parish Council – Sheila Glass
Savernake Parish Council – Joan Davies

Partners

Great Western Hospitals NHS Foundation Trust – Helen Bourner
Wiltshire Fire & Rescue Service – Mike Franklin
Marlborough Area Development Trust – Martin Cook
Community Area Young Peoples Issues Group – Jan Bowra

Members of Public in Attendance: 6

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Kennet Valley Hall.</p> <p>The Chairman then invited all the Wiltshire Council members and the Parish council representatives in attendance to introduce themselves to the meeting.</p> <p>The Chairman made the point that the Area Board was keen to have more topics of a local nature at future meetings.</p> <p>It was agreed that the Chairman would take the Community Services Contract presentation straight after his announcements as the speaker had another engagement which she needed to attend.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Bob Gutherson – Berwick Bassett & Winterbourne Monkton Parish Council, Mary Spender - Fyfield & West Overton Parish Council and Mike Franklin - Wiltshire Fire & Rescue Service.</p>
3.	<p><u>Minutes</u></p> <p>a. The minutes of the meeting held on 8 February 2011 were agreed as a correct record and signed by the Chairman.</p> <p>b. Matters arising</p> <p>An update was requested on the Wiltshire Council parking strategy for the Marlborough community area. Cllrs Nick Fogg and Peggy Dow advised that they had attended a Wiltshire Council cabinet meeting where the parking strategy had been discussed. Cllr Fogg advised that the cost of season tickets would be reduced but that there would be no reduction of parking tariffs.</p> <p>Waitrose had indicated however that their car park would become a free car park when the current lease expired.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

5.

Chairman's Announcements

Digital Inclusion

Wiltshire Council's business plan for 2011-15 has prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users is a key area.

To help understand existing coverage and the requirements for the future, Wiltshire Council will be launching a superfast broadband survey for home and business users between 26 April and 3 June. This would allow people to say what types of services they can currently access over internet and how well their service performs.

Wiltshire and Swindon draft waste site allocations

The consultation on Wiltshire and Swindon draft waste site allocations opens on 13 June and ends on 5 August and aims to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. The Salisbury Road Business Park is proposed as a waste transfer station and for local recycling. Consultation details are in the agenda pack.

The Marlborough Health Fair

The Marlborough Health Fair will take place on 11 May in the town hall. Attendees were invited to come along to find out more about health care providers in the area including the two hospitals, local surgeries and dentists along with other organisations such as Age Concern, Ridgeway, Relate and Alzheimer's Support. In addition, there will be a slipper exchange.

Community Resilience

Attendees were requested to read through the papers for agenda item No.9 to consider whether they would endorse the concept of local emergency plans.

Energy monitors

Energy monitors were now available in the libraries for residents to borrow and measure their household energy use. On Wednesday 29 June, there would be an official launch event held in Marlborough Library that would include our Home Energy Efficiency Officers, the climate change team and the fuel poverty expert from the Citizen's Advice Bureau.

6.

Community Services Contract

Helen Bournier (Director of Business Development, Great Western Hospitals NHS Foundation Trust) gave a presentation about the Great Western Hospital contract to run Community Services currently run by the PCT, (health clinics, community hospitals, maternity services and neighbourhood teams).

A power point presentation is attached to these minutes.

Points made by Helen Bournier included:

That the Great Western Hospitals NHS Foundation Trust):

- Had approximately 3,300 staff.
- Served 340,000 people across Swindon, Wiltshire, parts of Oxfordshire, Gloucestershire and West Berkshire.
- Around 9,200 members (Over 5,000 are members of the public).
- Annual income of £200million.
- Authorised by Monitor (the Foundation Trust Regulator) as an Foundation Trust in December 2008.
- Licensed by the Care Quality Commission (April 2010).

Currently provided services at:

- Great Western Hospital.
- Brunel NHS Treatment Centre.
- Savernake Hospital (Marlborough).
- Fairford and Devizes Community Hospitals (outpatient clinics).
- Tetbury Hospital.
- Melksham Hospital.
- Malmesbury Primary Care Centre.
- GP surgeries in Wiltshire and Swindon.

	<p>Questions raised from the floor included:</p> <p>Would full services be returning to Savernake hospital? <i>We have no plans at the present to reopen the Minor Injuries Unit at Savernake hospital within the three year contract period.</i></p> <p>What is happening re Buildings and PFI? <i>The new trust would not be taking over responsibility for PFI from Wiltshire PCT.</i></p> <p>The Chairman thanked Helen Bourner for her presentation.</p>
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Community Services Contract Presentation.v2

7.	<p><u>Partner Updates</u></p> <p>Wiltshire Police The written update distributed with the agenda was noted. It was also noted that Inspector Ron Peach had replaced Inspector Any Noble, covering the Marlborough community area.</p> <p>Wiltshire Fire and Rescue Service The written update distributed with the agenda was noted.</p> <p>NHS Wiltshire The written update distributed with the agenda was noted.</p> <p>Marlborough Area Development Trust Martin Cook gave a brief update which highlighted the new MADT website and an invitation for the parishes to get involved in the consultation process for the new Marlborough area community plan.</p> <p>The power point presentation is attached to these minutes.</p> <p>Town or Parish updates James Keith, (Broad Hinton & Winterbourne Bassett Parish Council) announced that the new Parish Forum had met, and had agreed its objectives and would meet again. It had been authorised by the Parish Councils to enter into detailed discussions with the Area board on meeting these agreed objectives.</p> <p>Community Area Young Peoples Issues Group (CAYPIG) Mary Spanswick advised that the CAYPIG had been visiting young people throughout the Marlborough community area, which entailed mapping out what</p>
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	<p>and where young people were meeting and what facilities, if any that they had or used.</p> <p>The CAYPIG were keen to make and expand links with the parishes and were looking at ways to bring young people in from the villages to Marlborough for youth projects and events.</p>
8.	<p><u>Disabled Young People</u></p> <p>Jan Bowra (Youth Development Worker, Wiltshire Council), introduced a bridging project that she was currently running for disabled young people aged 13-19. A dvd presentation was screened prior to the meeting setting out the projects aims.</p> <p>The young people were encouraged to come to the Marlborough youth centre on a Monday evening where they would be buddied up with another youth club member who would then help to involve them in the youth club activities.</p> <p>Questions raised from the floor include:</p> <p>Does this project hope to involve both mentally and physically handicapped? <i>Yes, the youth club is open to all.</i></p> <p>Can disabled young people come on any club night at the youth centre? <i>Yes, they are welcome on ay evening, the Monday evening is aimed at providing friendship and building confidence.</i></p> <p>The Chairman thanked Jan Bowra for her presentation.</p>
9.	<p><u>Library Review Outcomes</u></p> <p>Joan Davis (Head of Library Services, Wiltshire Council) gave the Area Board the results of the Library Services Review and how this will effect the Marlborough Community Area.</p> <p>Points made by Joan Davis included:</p> <ul style="list-style-type: none"> • The Library Service Review was started December 2009. • The review gathered views and key messages from all Area Boards, the Web and Customer and non customer focus groups. <p>The responses from the Area Boards showed that:</p> <ul style="list-style-type: none"> • Continued investment in the book stock is viewed as essential. • The library should provide a wide range of information, particularly local.

- Investment in technology is required, including free access to the internet.
- Events and activities should be organised around reading and literacy improvements, for both children and adults.

The Library service Review: approved by Wiltshire Council Cabinet Jan 2011
Strategic vision for libraries:

- Promote the library service as the 'face of the council'.
- Provide a wide range of up-to-date stock of books, and other material, to promote literacy learning and enjoyment.
- Develop a strong on-line service offer.
- Space and opportunity for people to develop new skills, including I.T.
- Greater community involvement, through the use of local community volunteers.

The Wiltshire library offer from 1 September 2011:

- The library service will be able to keep all libraries open.
- 21 council operated libraries with rationalised core opening hours.
- All 5 mobiles libraries will continue to operate, including the homes mobile.
- 10 libraries operated in partnership with the community – providing opportunities for local community volunteers, working in partnership with Wiltshire library staff.
- Opportunities for volunteers to extend the opening hours at other libraries.
- Investment in Radio Frequency Identification (R.F.I.D.) self service technology.

Marlborough Area Library Services from 1 September 2011:

- All mobile library stops will continue to operate.
- Marlborough library opening hours will be reduced from 42.5 to 33 hours

	<p>a week.</p> <ul style="list-style-type: none"> • Ramsbury which is amongst Wiltshire's 10 smallest libraries, accounting for 3% of visits overall, would be operated in partnership with volunteers, and supported by the library service. • Aldbourne Library is currently under discussion with possible precept raising by its Parish Council to fund it. • New self service technology will be introduced to all libraries. • The Contactpoint service at Marlborough Library will cease. <p>Questions from the floor included:</p> <p>Would it not be expensive to train volunteers and have them CRB checked? <i>We would use existing staffing resources for training and CRB checks would be free for volunteers.</i></p> <p>Could people volunteer to work in the Marlborough town library? <i>Not at the present time, we are looking at the smaller libraries, but may look at bigger libraries in the future.</i></p> <p>The Chairman thanked Joan Davis for her presentation.</p>
10.	<p><u>Community Resilience - Town & Parish Council Emergency Plans</u></p> <p>The Chairman had advised the meeting during his announcements that they should try and digest the Community Resilience agenda papers.</p> <p>Town and Parish councils were asked to consider working with the community to produce emergency plans. This was a government initiative and emergency planning officers from Wiltshire Council would work with the Town and Parish Councils who wished to produce these plans.</p> <p>The Chairman requested that the newly formed parish forum take the lead on this project.</p> <p>Four Parish Councils currently had an emergency plan in place.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Marlborough Area Board endorsed and promoted the concept of local emergency plans.

	<ul style="list-style-type: none"> • That the Parish Forum would take the lead on this project.
11.	<p><u>North Wessex Downs Area of Natural Beauty</u></p> <p>Henry Oliver, (Director of the North Wessex Downs area of outstanding natural beauty) who gave an overview of the organisation and its work in the Marlborough area.</p> <p>Points made by Henry Oliver included:</p> <ul style="list-style-type: none"> • The North Wessex Downs were designated in 1972 under the National Parks and access to Countryside Act 1949. and are the third largest in England. • They aim to foster socio-economic well being of communities within AONBs. • To provide for quiet informal recreation. <p>Questions raised from the floor included:</p> <p>What is happening re the abstraction of water from the River Kennet by Wessex Water to service supplies in Swindon? <i>NWAONB were not consulted by Wessex Water and the Environment Agency about their intentions to abstract water from the river Kennet, there is an obligation on both their parts to take their obligations seriously, and is viewed as a critical is by NWAONB.</i></p> <p>How can we sort out the amount of equine white tape that blights the local countryside? <i>NWAONB are looking to roll out a directive on this issue, it would have to be tailored to local needs.</i></p> <p>The Chairman thanked Henry Oliver for his presentation.</p>
12.	<p><u>Sustrans</u></p> <p>Alistair Millington, (Wiltshire Area Manager of Sustrans) and Nick Stedman, (Volunteer group co-ordinator) gave an overview of the path's history and relevance to local people and also briefed the meeting on recent and proposed work to the path.</p>

	<p>Points made:</p> <ul style="list-style-type: none"> • That the path is about eight miles long and was created during the 1980s, is owned by Wiltshire Council who then lease the path to Sustrans. • The path is a key gateway to the North Wessex Area of outstanding natural beauty. • Better publicity is required to promote this local asset. • Local money is needed to fund the path's upkeep and help make it better for both cyclists and horse riders. • That Sustrans are struggling to manage the path on their own. • A volunteer network has now been established to carry out routine maintenance. • A new Friends group is fundamental to progress things further. • Sustrans hope to be able to apply for area board funding. <p>Questions raised from the floor included:</p> <p>Could the path be extended down to the Marlborough business park? <i>Yes we would like to do this, Tesco have indicated that they would make a contribution to the costs.</i></p> <p>Are there any plans to extend the path to Burbage? <i>Sustrans are always keen to develop railway paths, but any path would have to be correctly managed.</i></p> <p>The Chairman thanked Alistair Millington and Nick Stedman for their presentation.</p>
13.	<p><u>Community Area Transport Group</u></p> <p>The Chairman advised that at the last meeting of the Community Area Transport Group it was decided that more work was needed to be undertaken before any work could progress on the chosen priorities. It was therefore agreed that officers would report back to the area board meeting in June.</p>

14.

Community Area Grants Scheme

a. Revised Community Area Grant criteria for the year 2011/12.

The Community Area Manager advised that the Area Board Community Area Grant's criteria had been reviewed following the second year of operation and some minor changes had been incorporated to streamline the application process and placing a greater emphasis on encouraging applications from the community and voluntary sector. The revised application forms and guidance were now available to download from the area board pages on the Wiltshire Council website and should be used for all applications in 2011/12.

The revised guidance made it clearer that applications in respect of annual 'running costs' for which any organisation had an ongoing financial responsibility were now ineligible for funding.

Parish and town councils should already budget for the upkeep and replacement of existing property, facilities and services and precept on that basis - such costs were outside of the scope of the Community Area Grant scheme. However, this did not preclude bids from town and parish councils as consideration would be given to community projects that provide new opportunities for local people.

b. The Community Area Manager outlined the two grant applications that the Wiltshire Councillors were about to consider.

The Wiltshire Councillors then considered two applications to the Community Area Grants Scheme 2011/12, as follows:

Representation was made by Michele Lomas on behalf of Avebury Community Shop.

Representation was made by Keith Evill on behalf of Ramsbury and Aldbourne Bowls Club

Decision

Avebury Community Shop was awarded £2,407 towards provision of electronic point of sale.

Reason

The above application met the Community Area Grant criteria for 2011/12 and the application demonstrates links to Wiltshire Council's priorities in the Local Agreement for Wiltshire that aim to help local communities develop their own priorities and build a strong and vibrant voluntary sector.

	<p>Decision Ramsbury and Aldbourne Bowls Club was awarded £971 towards provision of ten sets of junior bowls.</p> <p>Reason <i>The above application met the Community Area Grant criteria for 2011/12 and the application demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire that aims to build 'resilient communities' with high social capital through people feeling socially included, to encourage communal activities and events that bring different age groups together and to promote healthy lifestyles.</i></p>
15.	<p><u>Performance Reward Grant Application</u></p> <p>Wiltshire Police - Crime Detection through Ultra Violet scanning.</p> <p>As a joint initiative with Smart Water Technology Limited Wiltshire Police had offered members of Neighbourhood Watch schemes across the county Smart Water property marking kits at a discounted price.</p> <p>The purpose of this initiative was to seek funds for the purchase of UV scanning torches for issue to Police Officers on operational duties.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Marlborough Area Board supports this initiative for funding of £20,000 for the purchase of UV scanning torches for issue to Police Officers on operational duties. <p>Note: This application was withdrawn after the Area Board had discussed and voted on it.</p>
16.	<p><u>Area Board Projects</u></p> <p>Adult Health & Social Care Event</p> <p>Cllr Jemima Milton outlined a request for funding on behalf of the Local Health Forum for £500 to purchase orthopaedic slippers for the slipper exchange at the Marlborough Health Fair.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Marlborough Area Board agrees to grant £500 for the purchase of orthopaedic slippers for the slipper exchange.

17.	<u>Any Other Questions</u> There were no other questions.
18.	<u>Evaluation and Close</u> The Chairman thanked everybody for attending the meeting.
19.	<u>Future Meeting Dates</u> Tuesday 21 June 2011 – St Michael’s School, Aldbourne Tuesday 6 September 2011 - Marlborough Town Hall Tuesday 1 November 2011 - Broad Hinton Village Hall Tuesday 7 February 2012 - Kennet Valley Village Hall, Lockeridge

Working Together

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**Wiltshire Community Health Services and
Great Western Hospital NHS Foundation Trust**



Background

Recently there have been a number of initiatives which are changing the landscape of the NHS.

These include:

The Health and Social Care Bill published in January 2011

The QIPP agenda (Quality, Innovation, Productivity and Prevention)

Transforming Community Services (TCS)

Any Willing Provider

In June 2010 the government announced that all Primary Care Trusts should separate their commissioning and provider arms by 1st April 2011 (part of the Transforming Community Services agenda).

Background (2)

In August NHS Wiltshire announced that it would be inviting local NHS organisations to submit a proposal to run a range of community services in Wiltshire and some neighbouring areas.

- These services were separated into
 - Community Maternity services and hospital based maternity services at RUH in Bath.
 - Adult, Children's and other associated services such as Community Dentistry and Prison Health in the community

In November NHS Wiltshire announced that we had been selected as the preferred provider for all services in each cluster.

This means subject to approval from Monitor (our regulator) we will begin providing community services in Wiltshire and parts of B&NES from June 2011.

About GWH NHS FT

Approximately 3,300 staff

Serving 340,000 people across Swindon, Wiltshire, parts of
Oxfordshire, Gloucestershire and West Berkshire

Around 9,200 members (Over 5,000 are members of the
public)

Annual income of £200million

Authorised by Monitor (the Foundation Trust Regulator) as
an FT in December 2008

Licensed by the Care Quality Commission (April 2010)

Where we currently provide services

Great Western Hospital
Brunel NHS Treatment Centre
Savernake Hospital (Marlborough)
Fairford and Devizes Community
Hospitals (outpatient clinics)
Tetbury Hospital
Melksham Hospital
Malmesbury Primary Care Centre
GP surgeries in Wiltshire and
Swindon



From June 2011 we will provide community services across Wiltshire

A record of providing good patient care ⁽¹⁾

Our strong safety culture; our MRSA and Clostridium Difficile rates are low – 80% fall in five years thanks to tough infection control measures

During 2010, the Trust had over 270 consecutive days without a case of MRSA

Our hospital has modern facilities offering high levels of privacy and good transport links. In the latest Patient Environment Action Team inspections we were one of only 40 hospital sites to be rated as excellent across all three categories - patient environment, food and privacy & dignity.

We are rated highly by the regulators; annual healthcheck ratings for 2008/09 – good for both ‘quality of services’ and ‘use of resources’.

Working with our Commissioners, we are bringing some services back to Swindon to save patients from travelling to Oxford i.e. spinal surgery



A record of providing good patient care (2)



We gained our licence to operate from the Care Quality Commission (CQC) - without any conditions attached

Our patient survey satisfaction results have improved – 8 out of 10 patients would recommend us as a place to be treated

We continue to invest in the best technology for our patients e.g. new £1.2m CT Scanner, new £1m Endoscopy Unit both launched last year and we delivered a £1.9m surplus to reinvest in new equipment.

- This year we will open:
 - the White Horse Birth Centre at the hospital, a Midwife-led centre offering women more choice on where to give birth
 - a second Cardiac Cath Lab
 - a redeveloped Breast Centre

Some key facts about the new services

The provision of community healthcare for 433,000 people in Wiltshire plus people in parts of Bath and North East Somerset.

Delivery of over 9,000 babies each year

5,000 in the community (including some areas outside Wiltshire.)

4,000 at GWH

Approximately 2,000 WCHS staff joining around 3,300 GWH staff.

Delivery of £80m of services, in addition to our current £200m turnover

Providing healthcare in over 30 locations from Malmesbury in the north right down to Salisbury in the south and across towards Bath and beyond into Somerset.

Services covered

Three-year contract:

Maternity services currently provided by WCHS, which includes provision of maternity care in Bath and North East Somerset, parts of Somerset, South Gloucestershire and large parts of Wiltshire. It **does not include** maternity services which are commissioned by NHS Wiltshire from Salisbury NHS Foundation Trust.

Neighbourhood teams covering the whole of Wiltshire

General medical inpatient services at Chippenham, Warminster and Savernake Community Hospitals

Stroke Unit at Chippenham Hospital

Minor Injury Units in Trowbridge and Chippenham

Continence services

Podiatry services

Dietetics

Tissue viability service

- Orthotics
- Musculo-skeletal physiotherapy
- Outpatient services
- Diabetes
- Respiratory Services including Post-Acute Care Enablement (PACE) and Chronic obstructive pulmonary disease (COPD)

Two-year contract:

- Services for Children & Young People including Health Visitors
- Children's Continuing Health Care
- Prison health
- Wheelchair service
- Community Dental Service including Dental Access service provided across Wiltshire and Swindon
- Community Team for People with Learning Disabilities

Why did we bid for these services?

We see this as a unique opportunity to improve care for patients across the region, including:

- More joined up care across the patient pathway
- Removal of some of the artificial boundaries that exist,
which can lead to patients feeling lost in the system
- To view the way we care for patients from their perspective regardless of which organisation they are cared for
 - More joined up working across the health community with our GP, social care and Local Authority, and third sector partners to improve patient care and experience
- To help keep people well, out of hospital and closer to home where possible clear links to tackling hospital readmissions

What does this mean for local people in your area?

Our priority is to ensure a safe transfer of patients and services maintaining delivery of good outcomes and patient & carer experience

Patients will not be expected to travel to Swindon to be treated

Staff will continue to work in their present locations in teams in the local community with their local GPs, delivering services close to patients and their family

No immediate changes are planned but over time services will need to be provided in different ways to meet changing needs

Over the summer we will begin the process of talking to stakeholders to understand what they want from these services and how we might be able to deliver them differently in the future

In the future some of the services typically provided in hospital will be provided in the community as part of a national shift moving care out of hospitals and closer to home



Questions & Answers

If you have any further questions please email:
Kevin McNamara, Head of Marketing and
Communications: kevin.mcnamara@gwh.nhs.uk

